**National Memorial Day Parade Travel Information Sheet**

**Washington D.C. – May 24-28, 2018**

**National Memorial Day Parade – May 28 at 2:00 pm**

**Emergencies/Urgent Issues: Mr. Hammond @ (916) 832-8657**

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| **Sheraton Pentagon City Hotel** 900 Orme Street, Arlington, VA 22204, (703) 271-6602. Click [**here**](http://www.starwoodhotels.com/sheraton/property/photos/index.html?propertyID=829) to view the facility. To ensure the safety and comfort of everyone, please review the following guidelines provided by the hotel.**Hotel Personal Conduct Guidelines** |
| * Wear proper attire and shoes while in the hotel.
* Breakfast is from 7:00 - 8:00 am.
* Elevators must be used properly. Horseplay in elevators is not only dangerous, but creates a serious inconvenience for all guests because it interferes with the efficient operation of the elevators.
* Do not hang any items (hangers, etc.) on sprinkler heads in rooms. Damage caused by the activation of the sprinklers will be your parents’ responsibility.
* Student curfew in the hotel is 10:30 pm. Upon returning to the hotel, please watch noise levels and respect the curfew.

**Meals*** Two meals are provided each day, usually breakfast and dinner
* Students will be responsible for
	+ Dinner on Thursday and Monday at the airport
	+ Lunch on Friday, Saturday and Sunday while in DC
* Breakfasts will be a full hot buffet. Arrival day is at a restaurant; the others will be at the hotel.
* Dinners will be at sit down restaurants.
* A boxed lunch is provided on the day of the parade.

**Trip Conduct and Behavior** * Remember we represent John F. Kenney High School. Courtesy and respect, as well as pride in our conduct and behavior go a long way.
* As a district approved, out-of-state trip, all district and school policies, rules and guidelines pertaining to personal conduct and dress code apply while on the trip. Please do not do anything that would jeopardize the ability of any of our school’s groups to participate in future events.
* Any disciplinary actions will be determined and enforced by Mr. Hammond or Mr. Stroh, and not by the chaperones.
* Should anything arise, chaperones will inform

Mr. Hammond or Mr. Stroh of any disciplinary issues. They will determine an appropriate course of action, from forfeiting privileges to being sent home early at the student’s own expense. | * Serious dangers and inconveniences are caused from intentional fire alarms. Fire alarms are for true emergencies only. Any false alarm will be investigated by the fire department and the cost of responding to an intentional false alarm will be passed on to the person(s’) parents responsible for the false alarm.
* Running, shouting, slamming doors, horseplay and roughhousing are never acceptable behavior anywhere on the hotel property. This includes loud talking, singing, and playing loud music.
* Pool and gym are off limits; there is no time planned for this in our busy schedule.

**Rooming Assignments*** Room assignments have been completed and a final room roster will be posted outside of Mr. Hammond’s office before departure.
* Students are housed 4 per room; a few rooms will only have two or three.
* Families traveling with the group have selected single, double, triple or quad options.

**Teacher-in-Charge of Trip** * **Trip Supervision.** This district-approved trip is under the supervision of Mr. Hammond and Mr. Stroh.
* **Chaperone Responsibilities.** Chaperones will be assigned to buses and a group of students. One chaperone on each bus will function as the lead chaperone to communicate information to other chaperones and travelers. Chaperones will need the cell phone numbers for their assigned students.
* **Chaperone Duties in General**
	+ At hotel: morning wake up at 6:30 am for a 7:00 breakfast; evening check-in and tape-down at 10:30 pm or approximately 30 minutes after arriving back at hotel at night.
	+ At events and venues: provide general supervision of your assigned students
	+ In general: be available to answer students’ questions and provide assistance as needed
	+ Work as a team with the teachers, other chaperones, and MCI tour managers to ensure things run smoothly.
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| **Flight and Travel Information** * **On the way to SF.** We have chartered Silverado motor coaches to and from Sacramento and San Francisco International Airport (SFO).
	+ Three buses will take us to SFO.
	+ Four buses will bring us back to JFK – two will bring the early flight home; two the later flight.
	+ Students will be assigned to a bus by Mr. Hammond
* **On the way to D.C.** We are flying nonstop to Washington Dulles Int’l Airport (IAD) on United
* **Departure** on Thursday, May 24, 2018

- UA 1532, LV SFO 11:00 pm; AR IAD 6:56 am* **Return** on Monday, May 28 & Tuesday, May 29

- Flight 1: UA 2274, LV IAD 7:35 pm; AR SFO 10:37 pm- Flight 2: UA 225, LV 10:25 pm; AR SFO 1:19 am 5/29* **Flight and Seat Assignments** will be arranged by MCI. Families will travel together on the same plane. You are free to switch seats once on the plane.
* **Travel Documentation to bring.**
	+ Under 18 – Bring your JFK Student ID Card
	+ 18 and over – Bring your government issued ID
* **Travel in DC** will be on three chartered motor coaches. Mr. Hammond will assign students and chaperones to each bus.

**Transporting Equipment & Uniforms*** Thanks to Mr. Kazee and Mr. Ng, our larger pieces, uniforms, shakos, and other equipment will travel across the country in a trailer.
* Some students will pack their instruments in their luggage or carry-on.
* Mr. Hammond will make that determination and communicate that to students in the near future.

**Band Uniforms** * Make sure your full band uniform and shoes are packed in your garment bag before is it loaded onto the trailer. We do not plan to bring extra pieces. An incomplete uniform on your part means you do not march in the parade, and that would be very sad.
* Remember to pack your shako and black socks.

**Concert Dress** * Khaki pants and black socks (you provide); green polo shirt (JFK provides), and black marching band shoes.

**Need Assistance While on the Trip?** * If you run into any problems or have any questions during the trip, please call your Chaperone. If there is no answer, call another one. The list is in your lanyard.
 | **What to Bring** * Toiletries (tooth brush, tooth paste, comb/brush, hair gel/spray, make-up, pocket mirror, etc.) medicines, and personal supplies.
* Change of clothes for the trip…but pack lightly!
* Appropriate clothing for DC. Temperatures will be around 80 degrees during the day and 60 at night. Bring a sweatshirt and pants for the cool evenings.
* Comfortable walking shoes with adequate foot support. Flip slops are not recommended.
* Necessary instrument-related accessories (extra reeds, valve oil, neck strap, etc.), music. *Note: Larger instruments will be transported via trailer; small ones (designated by Mr. Hammond) in students’ carry-ons.*
* Spending Money. A suggested amount is between $75-225. You will need about $75 to purchase three lunches (FriSatSun), two dinners (ThursMon). Optional expenditures (estimated up to $150) include snacks, incidentals and souvenirs (ThursFriSatSunMon).
* Hat, sunscreen (SPF>30), lip balm with SPF protection
* Cell phone, charging cables and electric plug, ear buds and compact battery charger. It’s not ***if***your phone will die; it’s ***when*** will your phone die!
* Snacks for the bus ride and flight to D.C. and while in D.C. (during the day and when in your hotel room).
* An **empty** 16.9 oz. water bottle in your personal carry on. This is for day use after you pass through airport security, unless you want to pay $3 for water.

**What NOT to Bring** * Leave unnecessary valuables at home! You can store stuff on the bus while it’s parked at various venues, but you do so at your own risk.
* Selfie sticks – some venues do not permit their use.
* Alcoholic beverages or illegal substances
* Glass containers
* Weapons or objects that look like weapons
* Laser pointers or items deemed harmful or disruptive
* Products related to the tobacco industry

**While on the Bus** * [In DC] Before breakfast, pack everything you need for the day. After breakfast, board the bus on time.
* Remain seated and seat-belted at all times while the bus in moving.
* Keep your phone charged if there are electrical outlets.
* The restroom is only available for emergencies. It can only be used after the bus exits the highway and is safely parked.
* Keep the bus clean. Clean up after yourself and for each other. Throw trash in the garbage bags.
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| **Baggage** * **Pack Light.** Due to space limitations, everyone must pack light.
* **Carry-on Baggage.** RECOMMENDED. You are allowed one carry-on at no charge with maximum dimensions of 9” deep x 14” wide x 22” high, including wheels and handles.
* **Checked baggage.** NOT RECOMMENDED. If you choose to check your baggage, the cost is $25 payable only with a credit card. Dimensions cannot exceed 62 linear inches (L + W + H). Maximum weight is 50 lbs.
* **Personal Item.** You are allowed one personal item at no charge such as a backpack, shoulder bag, purse, laptop bag or other small item with maximum dimensions of 9” deep x 10” wide x 17” high.
* **Excess Baggage.** Anything brought on board the plane over the above sizes will be taken off and incur a baggage fee of $25.
* **Food.** Food passed through or purchased after security check can be taken on the plane.
* **Liquids, gel and aerosols.** TSA allows each traveler to carry on liquids, gels and aerosols in containers of 3.4 ounces (100 mL) or less, inside a single quart-size (or liter-size) clear, sealable bag. Also, DO NOT go through security check with a full water bottle. You will probably be pulled aside and undergo a full search. Consume or empty it **before** going through security.
* **Luggage Tags.** Make sure each piece of baggage has a secure luggage tag with your contact information. Inside of each piece of baggage, your contact information should be enclosed in a conspicuous spot.
* **Secure your bags**. Suggest securing baggage with strap as a theft deterrent
* **Mark your bags**. Make your baggage stand out and flag it with colorful ribbon or pom-pom tied on the handle or loop.

**Medications, First aid and Emergencies*** **Medications s**hould be in original containers. Students are handling their own medications unless other arrangements are made.
* **First Aid Kit** – A small Ziplock bag filled with basic aid supplies will be on each bus. General first aid needs and medical emergencies should be brought to the attention of your assigned chaperone or to

Mr. Hammond or Mr. Stroh for triaging and action. Chaperones will apprise Mr. Hammond or Mr. Stroh of serious conditions as appropriate.* **Medical Emergencies**. 9-1-1 will be called and if needed, Mr. Hammond or a designated adult will accompany student. Parents and school will be contacted as soon as possible.
 | **SWAG (Stuff We All Get)** * **Stuff We All Get**. Every student will be issued a lanyard, sport pack, commemorative Parade t-shirt, and a JFK polo shirt at no additional cost. The polo shirt is part of the concert uniform.
* **Sport Pack** – The pack will be similar to the one we had for Disneyland.
* **Lanyard** – The lanyard must be worn at all times during the trip. Inside the plastic lanyard pouch will be a paper insert with the JFK-DC logo on the front. Students should the insert out and write their name on the back of it in case it is lost. The insert will also include our schedule, your meal choices, and MCI and chaperone contact names and phone numbers.
* **MCI T-shirt** – Navy blue 100% cotton shirt; it’s looks great!
* **JFK polo shirt** – Forest Green polo with a gold embroidered “K” in the upper left. It also looks great!
* The green polo shirt is part of our uniform for our concert performance at the Air Force Memorial.

**Spending Money** Your student will need between $75 to $225. This is just an estimate. * **Required**: $75 for 3 lunches (Washington D.C) and 2 dinners (at the airport).
* **Daily Snacks (optional)**: $50 - $10/day for 5 days (Thursday, Friday, Saturday, Sunday, Monday.
* **Souvenirs (optional)**: $20 - $100

**Using a Debit/Charge Card** * If a student is paying for purchases with a debit/credit card, their identification card or driver’s license must match the name on the debit/credit card. A student’s use of a parent’s debit/credit card will typically not be accepted as a form of payment from merchants.

**Weather** * During out trip, the average high temperature is 78-79. The average low temperature is 59-60. The humidity is high and the average precipitation is 0.13 inches per day.

**Hydration** * Stay hydrated throughout the day. Remember to bring your water bottle in your day pack and fill it up full whenever you can.
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| **Washington D.C. Travel Information Quick Links** **Hotel & Airline*** [Sheraton Pentagon City Hotel](http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=829&SWAQ=94Z0)
* [United Airlines](https://www.united.com/web/en-US/content/travel/default.aspx)

**Restaurants*** [King Street Blues](http://www.kingstreetblues.com/ContactForm.aspx?FormID=1002)
* [Bertucci’s](http://www.bertuccis.com/our-story)
* [Rosemary’s Thyme Bistro](http://rosemarysthyme.com/DC/index.html)
* [Fish Market](http://fishmarketva.com/)

**Sights*** [Lafayette Park](https://www.tripsavvy.com/walking-tour-of-lafayette-park-washington-dc-1038795)
* [White House](https://www.whitehouse.gov/about-the-white-house/tours-events/)
* [Smithsonian Air & Space Museum](https://airandspace.si.edu/)
* [Marine Barracks](http://www.barracks.marines.mil/Parades/Evening-Parade/)
* [National Archives](https://museum.archives.gov/)
* [Smithsonian American History Museum](http://americanhistory.si.edu/)
* [Smithsonian Natural History Museum](https://naturalhistory.si.edu/)
* [Library of Congress](https://loc.gov/)
* [Monument Park (Lincoln, Vietnam, Korean, World War II, Washington Monument)](https://www.nps.gov/nama/index.htm)
* [Arlington National Cemetery](https://arlingtoncemetery.mil/Explore)
* [Changing of the Guard at the Tomb of the Unknown Soldier](https://arlingtoncemetery.mil/Explore/Changing-of-the-Guard)
* [9/11 Pentagon Memorial](https://pentagonmemorial.org/)
* [Iwo Jima Memorial](https://www.tripsavvy.com/iwo-jima-u-s-marine-corps-war-memorial-1039273)
* [United States Air Force Memorial](http://www.airforcememorial.org/airforcememorial/home)
* [National Memorial Day Concert featuring the National Symphony Orchestra on the West Lawn of the State Capitol, televised live on PBS](http://www.pbs.org/national-memorial-day-concert/home/)
* [National Mall](https://washington.org/dc-neighborhoods/national-mall)
* 2018 National Memorial Day Parade, 2:00 pm Eastern, televised live on the [Military Channel](http://www.military.com/memorial-day/memorial-day-parade.html?comp=7000023035144&rank=1), [News Channel 8](http://www.wjla.com/news/newschannel-8/), and [various Washington D.C. webcams](http://www.earthcam.com/network/index.php?country=us&page=DC). Live online radio coverage is provided by [WTOP 103.5](http://www.wtop.com/706/2191223/Listen-Live).
	+ [Link 1](http://www.americanveteranscenter.org/avc-events/parade/): American Veteran’s Center
	+ [Link 2](https://www.myworldevents.com/parade/dc-memorial-day.html): My World Events
	+ [Link 3](https://www.youtube.com/watch?v=AvER0kTNPoo&feature=youtu.be): Video of the 2017 National Memorial Day Parade
* Watch the parade from 2017 (last year’s) [here](https://www.youtube.com/watch?v=AvER0kTNPoo&feature=youtu.be).

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| **Teachers** | **Chaperones** |
| **In-Charge**(916) 832-8657 Jeremy Hammond (916) 320-4679 Bryan Stroh**Backups**(916) 212-2206 George Miles (916) 838-3786 Sheryl Miles **JFK Tour Coordinator**(916) 764-2668 Gary Lee | (916) 524-8059 Emily Bacchini (916) 217-4761 Jim Downing (209) 988-5623 Gary Garland(916) 214-5372 Linda Flanagan(916) 799-9237 Rodney Hull(916) 764-2668 Gary LeeVACANT  | (916) 214-9664 Margie Ng (916) 601-9736 Michelle Novoa(916) 802-8684 Sue Richards (916) 402-6629 Maria Rodriguez (916) 548-2833 Michael Vasquez (916) 747-3189 Tracy Wildemann (916) 525-5835 Cristina Wong |

**Music Celebrations International (MCI)**

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| (800) 395-2036 Layla Franco, Operations Specialist24/7 Urgent Issues:  |  |